

## INDIVIDUAL LEARNING FACILITATION COURSE (COACHING)

### SHORT DESCRIPTION OF COURSE AND EXPECTED COMPETENCIES

On completion of the course the learner will be able to

- work effectively with others and in teams – this outcome will be demonstrated by:  
interacting with learners in a manner which promotes effective learning; and  
identifying team roles to plan own participation
- Organise and manage oneself and one's activities responsibly and effectively - this outcome will be demonstrated through the general and specific activities related to planning and organising the training sessions
- Collect, analyse, organise and critically evaluate information – this outcome will be demonstrated when candidates analyse information on learner needs in order to plan appropriate learning interventions
- Communicate effectively using visual, mathematical and/or language skills – this outcome will be demonstrated by:  
ensuring the learner clearly understands the role he/she is to play and what is expected of him/her;  
and  
being culturally sensitive when communicating

### INDIVIDUAL LEARNING FACILITATION COURSE TRAINING CONTENT:

1. Prepare for one-to-one training on the job
2. Conduct training sessions
3. Monitor and report on learner progress
4. Review training

<b>DURATION OF COURSE</b>	2 Days	<b>MINIMUM STUDENTS</b>	5
<b>EXPECTED PASS MARK</b>	80%	<b>MAXIMUM STUDENTS</b>	15
<b>TARGET POPULATION</b>	Individuals who perform or intend to perform one-to-one training on the job. Formal recognition will enhance their employability and also provide a means to identify competent trainer or coaches		
<b>UNIT STANDARD</b>	117877	<b>CREDITS</b>	4
<b>NQF LEVEL</b>	3		

**TO ATTEND THE ABOVE COURSE/S THE STUDENT MUST MEET THESE MINIMUM REQUIREMENTS:**

1. A MINIMUM OF 3 MONTHS ON JOB EXPOSURE
2. STUDENTS WILL BRING PEN, PENCIL, RULER AND WRITING PAD TO THE COURSE.
3. STUDENTS MUST BE ON TIME TO START THE COURSE.
4. MUST BE LITERATE IN THE ENGLISH LANGUAGE (MINIMUM LEVEL 3 ABD).
5. COMMUNICATION AT NQF LEVEL 1 OR EQUIVALENT.
6. MATHEMATICAL LITERACY AT NQF LEVEL 1 OR EQUIVALENT.
7. READ AND WRITE

The credit calculation is based on the assumption that learners are already competent in terms of the learning area in which they will provide training

**EXAMS/TESTS WILL BE DONE ON: THE LAST DAY OF COURSE**